



CALL FOR TENDER **FOR THE PROVISION OF A SPACE AT “CASA ITALIA”**

The Embassy of Italy in Hanoi

CONSIDERING the “Memorandum of Understanding between the Government of the Italian Republic and the Government the Socialist Republic of Vietnam on the Project Casa Italia” signed on 21 January 2013;

IN COMPLIANCE WITH the relevant Italian law, namely: Law no. 449 dated 27.12.1997; Legislative Decree No. 50 dated 18.04.2016; Presidential Decree no. 54/2010; Legislative Decree no. 33 dated 14.03.2013; Ministerial Decree of the Italian Minister of Foreign Affairs and International Cooperation no. 102 dated 02.11.2017

ANNOUNCES THAT

a public call for tender is launched as per the following terms and regulations

1. OBJECT

The object of the call for tender is the provision of a ROOM ON THE THIRD FLOOR in the premises named “Casa Italia”, located at 18 Le Phung Hieu, Hoan Kiem, Hanoi, and marked in the lay-out attached in Annex 1 (the “Premises”), from 1 JANUARY 2026 to 31 december 2026. The bidder must provide a proposal for the use of the space for the promotion of cultural and economic activities related to the Italy-Vietnam relations.

2. REQUIREMENTS FOR ADMISSION

Offers may be submitted by any private company, Italian or foreign, provided that its activities do not collide with the public interest.

3. SUBMISSION OF OFFERS

Offers must be sent by mail to: amministrativo.hanoi@esteri.it. Offers shall be submitted in written form, signed by the legal representative and filling up the Offer Form (Annex 2), along with the copy of a currently valid identity document of the above mentioned representative **by October 25th, 2025.**

Offers must include and state:

- acceptance of the clauses contained in the call for tender;
- compliance with the general requirements laid down in Articles 94 to 98 of Legislative Decree 36/2023, for qualifying to contract with the Public Administration;
- compliance with relevant Vietnamese law;
- absence of adverse or restrictive conditions which limit the capability to sign the contract with a foreign Public Administration;
- non-existence of bankruptcy proceedings;
- non-affiliation to political, trade-union, philosophical or religious organizations;
- name of the legal representative;
- amount of the offer.

4. SELECTION CRITERIA

The Embassy will assess, the offers on the basis of:

- the amount pledged by the bidder;
- the spirit of the Memorandum of Understanding between the Government of the Italian Republic and the Government the Socialist Republic of Vietnam on the Project Casa Italia;
- the capacity of the bidder to promote Italian culture and products in Vietnam.

Should no adequate offers be received or should no bids be made on or before the deadline specified herein, the Embassy reserves the right to reopen the terms or cancel this Call for Tender.

5. BIDDER'S OBLIGATIONS

After being selected, the bidder shall sign a contract with the Embassy of Italy defining the terms and conditions for the provision and set-up of the Premises as identified in Article 1.

The bidding offers are not binding for the Embassy until the above contract is concluded.

6. RIGHT OF REFUSAL

The Embassy shall refuse a bidding offer should the latter represent a risk of conflict of interest with the Embassy's activities or cause damage to its image or to the image of the Italian Republic. The Embassy of Italy will not accept offers favoring:

- a) political, philosophical, religious or trade-union related propaganda;

- b) offensive messages, including threats, expressions of fanaticism, racism or hate and generally not abiding by the legal requirements of the Italian and Vietnamese juridical system.

7. PERSONAL DATA PROTECTION

Pursuant to Italian Legislative Decree 2003/196 as modified by decree 101/2018, and the EU Regulation 2016/679, applicant entities give their consent to the processing of personal data for the sole purpose of administrative and accounting management. The "Data Controller" is the Embassy of Italy in Hanoi.

8. CONTRACT RESOLUTION

Should the selected bidder fail to respect its obligations, the Embassy can terminate the contract without any obligation to compensate the selected bidder.

According to the relevant Italian laws, the Embassy has also the right to terminate the contract due to foreign policy reasons.

9. COMPETENT FORUM

The Italian Court is competent for the settlement of any controversial legal disputes that may arise in connection with the implementation of the present public notice or the execution of the sponsorship contract.

10. R.U.P.

The solely responsible for the entire administrative procedure ("R.U.P.") is the Consular Attaché Mr. Antonio Raimo.

11. ADDITIONAL INFORMATION

Further information and clarification may be addressed to amministrativo.hanoi@esteri.it.

Hanoi, 25th September 2025

*Ambassador of Italy
Marco della Seta*

This Call for Tender is affixed on the Embassy's notice board and published on its website in the section dedicated to the announcements.

Attachments:

Annex 1 – Premises

Annex 2 – Offer form